

# TELEPHONE ACCOUNT APPLICATION

MV2731 9/2002 s. 348.26(1m) Wis. Stats.

Complete this application to establish an account which allows you to obtain, by telephone, single trip permits for oversize/overweight vehicles/loads.

Mail Application with Deposit/Bond to:  
Wisconsin Department of Transportation Permit Unit  
P. O. Box 7980  
Madison, WI 53707-7980

Telephone: 608-266-7320

Make check payable to: **Registration Fee Trust**

Please print clearly or type.

1. Permit Customer Number (PC#) - If Known <b>PC-</b>			Doing Business As (D/B/A)		
2. Legal Name - Vehicle Owner or Lessee			Federal Employer Identification Number		Social Security Number (Optional)
Mailing Address			U.S. DOT Number		WI Account Number
City	State	Zip Code	Area Code - Business Telephone Number		County
Billing Address (If different from above)			Deposit/Bond Amount - Equal to 2 times estimated monthly fees		
City	State	Zip Code	Contact Name for DOT to Call if Questions		Contact Area Code - Telephone Number

Check type(s) of permit(s) you will apply for via telephone. A different security registration is required for each permit type.

☐ Mobile Home or Modular Building Section- Form MV2603

**Dimensions-** Telephone-issued permits may not exceed:

100' long, roofline width of 15' 11";

towed unit width of 15' wide, 15' high.

**Shared Security-** For "SM" Mobile Home permits, security is at the company level, i.e., one password is shared among all company representatives.

**Password-** Required - Choose 5 letters or numbers. Exclude the number 0. Permits will not be issued unless the password is correctly identified by the caller. The applicant may change the password at any time by notifying the Department in writing.

Give Password

**Caller Code-** Optional - Up to 35 single-digit caller codes may be assigned to identify the applicant who requested the permit. The monthly invoice will identify the caller code for each permit issued.

Give Caller Code

☐ Other Nondivisible Load or Vehicle- Form MV2606

**Dimensions-** Telephone-issued permits may not exceed:

100' long; 14' wide; 15' high; 150,000 GVW

**Individual Security-** For "SS" Single Trip permits for nondivisible loads or vehicles, security is at the individual level, i.e., each company representative must have a unique e-mail address and a unique user ID.

Step 1: Logon to Wisconsin's self-registration security system  
<http://on.wisconsin.gov/servlet/wimap/selfreg.SelfRegController>

Step 2: Complete the initial registration page.

Step 3: Within 48 hrs. complete the e-mail link returned to you.

Step 4: For each user, record the following information.

If additional names, use other side.

LASTNAME	FIRSTNAME	USER ID

**User ID-** Permits will not be issued unless the user ID is correctly identified by the caller. The user ID may be changed at any time via the Self-Registration Security System. The monthly invoice will identify the user ID for each permit issued.

**Applicants-** Only persons who have applied for and received approval from the Department may obtain telephone issued permits.

**Addresses-** If you want separate invoices for divisions, branch offices, etc., complete an application for each different address. Each separate address will be considered a new application.

**Deposit/Bond-** Submit a security deposit or a surety bond equal to two times the fees you estimate you will incur during any month.

**Surety Bond-** Any bond filed with the Department shall contain a clause which states that the bonding company shall notify the Department at least 30 days prior to the effective date of any suspension, revocation, or cancellation of the bond. Any notice of suspension, revocation or cancellation is not effective until 30 days after the date it is received by the Department. Bonds must be made payable to the Wisconsin Department of Transportation.

**Approval-** After the Department receives a completed application and a deposit/bond, we will: 1) Notify the customer of the account number and the telephone number used to apply for permits; 2) Furnish the customer with an initial supply of forms.

**Invoice-** The Department will mail invoices monthly. Reconciliation must be completed by the 21st of each month. Payment is due upon reconciliation. Fees will include cost of permit plus \$5 service fee.

**Phone-In Hours-** Telephone permits are issued from 7:45 to 10:30 a.m. and 1:00 to 3:30 p.m., Monday through Friday, except for legal holidays.

**Wisconsin Statutes-** Permits are issued under Chapter 348 Wisconsin Statutes and Chapter Trans 275 Administrative Code.

**Insurance-** The customer must have the required insurance coverages below in full force and effect.

**Group A** Permitted dimensions cannot exceed 12 ft. wide,  
13 1/2 ft. high, 100 ft. long, 125% of statutory GVW

Level Required: Combined Single Limit \$750,000

**Group B** Permitted: Dimensions exceeding Group A

Level Required: Combined Single Limit \$1,000,000

**ACCEPTANCE OF CONDITIONS:** I, the customer or authorized agent, certify that the statements contained in the application are true and correct, and if granted a permit, I will comply with all terms and conditions that apply.

X

(Customer or Authorized Agent)

(Date)